

Shadow Trails Board Meeting

Tue - May 3rd at 6-7 pm

Minutes

1. Call to Order at 6:01pm by Jon
2. Quorum (4 of 5 Board present)
 - a. Cody Scott
 - b. Jon Herring
 - c. Kyle Ingram
 - d. Mike Polsgrove
3. Standard of Conduct/Etiquette Discussion
 - a. Refrain from Facebook Discussion
 - b. Professional Conduct
 - c. Cody will look for a Code of Conduct for Board and Committee Members
4. Roles/Responsibilities Discussion
 - a. Kyle
 - i. Grass/Mowing/etc
 - ii. Irrigation
 - iii. Complaints
 - iv. Landscape Committee Liaison¹
 - b. Cody
 - i. Pond
 - ii. Streets/Lights
 - iii. Events and Pond Committees Liaison
 - c. Mike
 - i. Closing Letters (See Ryan from former board)
 - ii. Builders
 - iii. Pond Drainage Ditch Repair Quotes
 - d. Jon
 - i. Check Mail
 - ii. Respond to emails
 - e. Zack
 - i. Pool Committee Liaison
5. Election
 - a. Cody – President
 - b. Kyle – VP
 - c. Jon - Treasurer
6. Financial Report/Discussion
 - a. Cody and Jon to be added on Accounts
 - b. Committees are required to turn in receipts
 - c. Committees have a bank card and checks

¹ Liaison is to relay information from the committee as needed to the Board. Liaisons are not required to attend committee meetings. Committees should get board approval before making any major expenditures and report to the board on past expenses through their liaison.

7. Committee Discussion (Pool/Landscape/Events/Pond)
8. Set up a regular meeting time
 - a. Tue @ 6pm once a month (usually first or second Tue) Location TBD
 - b. Once a quarter – open meetings for neighborhood
9. Business
 - a. Motion to pay Braden \$640 to aerate lawn in reserve areas (not C or South A) – Kyle
 - i. Kyle Second - Passed
 - b. Motion to continue with concrete work at pool from previous board – Jon
 - i. Kyle Second - Passed
 - c. Motion to pay \$250 for cat-tail removal - Jon
 - i. Kyle Second - Passed
 - d. Motion to reimburse Cody \$260 from Pond Account for stocking pond with fish. (funding was approved by previous board) - Jon
 - i. Kyle Second – Passed
 - e. Motion to allow Cody up to \$240 from Pond Account to stock pond with fish. (funding was approved by previous board) – Cody
 - i. Kyle 2nd – Passed
 - f. Motion to buy one pallet (up to \$250) of Bermuda grass for erosion north of pool. Kyle will install and water. – Kyle
 - i. Cody 2nd and Pass
10. Adjourn at 6:58pm