



Shadow Trails Homeowners Association

6620 S. Palm Avenue, Broken Arrow, OK 74011

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## HOA Board Meeting Minutes

5/17/2022

Attendance: Cody Scott, Zack O'Brien, Mike Polsgrove, Jon Herring and Kyle Ingram

Call to Order at 6:10 pm

Committee Spending Discussion and Code of Ethics for Committees

Cody: Motion for HOA board to take pool responsibilities. Zack Second – Passed

Jon: Motion to add Dodson to Architectural Committee (note: HOA Board is current Architectural Committee) Zack Second – Passed

Jon: Motion that committee spending will be limited to one bank card that can be checked out and returned with receipts. The committee must request approval from the lead board member before spending over \$100. Kyle Second – Passed (Note: Board Leads: Landscape – Kyle, Events & Pond- Cody)

Jon: Motion that the HOA transition continues (passwords, keys, etc.). Mike Second – Passed

Cody: Motion to have Brian Bennett be our Financial Accountant under the supervision of the Board Treasurer, Jon. Mike Second – Passed

Discussion: Pool and Inspector

|          |                           |              |
|----------|---------------------------|--------------|
| Updates: | Main Email Account Access | Flower Beds  |
|          | Mowing                    | Pool Account |
|          | Grass Treatment           | Lawyer Fees  |

Jon: Motion to pay Torch Plumbing \$309.00 for Sewer cleanout at the pool. Kyle Second – Passed

Kyle: Motion to spend up to \$100 for sprinkler replacement parts/kit. Cody Second – Passed

Discussion: Zack has informally agreed to be the HOA Board Representative on Facebook and encourage the neighborhood to follow the Shadow Trails Facebook Guidelines.

Discussion: Non-owners pool use when they are under contract. Research insurance liability for non-owners.

Jon: Motion to send a Letter/Newsletter emailed to Homeowners introducing new board. Zack Second – Passed

Meeting Adjourn.