

Shadow Trails
Board of Directors
Minutes of Regular Meeting
5/11/21

Minutes of the Board of Directors meeting of the Shadow Trails HOA, Broken Arrow, OK, held at the pool in Broken Arrow, OK, at 6pm on 5/11/21.

1. CALL TO ORDER

Nicole Barnhouse, Board President , called the meeting to order at 6:07 pm.

2. ROLL CALL

Board members present:

Nicole Barnhouse
Kyle Ingram
Jennifer Jones
Ryan Woods

Committee members present:

Jaqueline York
Janice Stilwell (zoom)
Crystal Watson
Ashley Flores
Nathan Williams
Carrie Hood
Elissa Ackerman (zoom)

Others present:

Mike & Kristi Polsgrove
John & Johnnie Herring

Absent:

Aaron Allen

3. APPROVAL OF PRIOR MEETING MINUTES

Motion to approve the minutes of the previous meetings:

- 4/13 Annual Meeting
- 4/26 Regular Meeting

Nicole Barnhouse	Kyle Ingram	Ryan Woods	Aaron Allen	Jennifer Jones
Approve	Approve	Approve	Absent	Absent

Result: Approved

Motion: On May 3rd, the board received a letter of resignation from Aaron Allen. Motion to accept resignation

Raised by: Ryan
2nd by: Kyle

Nicole Barnhouse	Kyle Ingram	Ryan Woods	Jennifer Jones
Approve	Approve	Approve	Absent

Result: Approved

4. FINANCIAL REPORT

- \$88,856.13 in Checking today (not including event accounts)
- Incoming
 - \$1,248.76 May deposits
- Outgoing Posted to Account
 - \$712.04 for April pool maintenance
 - \$1000 for Events Committee
 - \$50 for Landscaping Committee
 - \$50 for Pool Committee

5. UNFINISHED & NEW BUSINESS (Agenda)

Landscape Committee

- Mowing Quote 1 - \$19,375 (Robinson)
- Mowing Quote 2 - \$400/mow & \$700/treatment (King) \$21,000 total
- Mowing Quote 3 - \$27,450 (Chase)

Motion: **Mowing Contract with Robinson Landscape**

- break out weed control - get additional quotes for contractors who will not sub contract out weed control
- Approve mowing contract for Robinson landscape
- negotiate option with probationary period and out of contract with notice clause.
- Dog Waste stations are included in all contracts -

Raised by: Kyle
2nd by: Ryan

Nicole Barnhouse	Kyle Ingram	Ryan Woods	Jennifer Jones
Approve	Approve	Approve	Approve

Result: Approved - Savings of \$6,725 over previous vendor

Pool Committee

- Concrete Quote 1 - \$15,200 (can be broken up into 3 phases) Dodson's crew
- Concrete Quote 2 - \$12,090 (can be broken up into 3 phases) Ortez (Bumble)

- Get clarification on the timeline of pouring concrete behind the fireplace area first.
 - Can they do it before the pool opens?
 - Probably not - wait to vote on this - add to next meeting
- Check on utility lines
 - Jennifer is in the process of getting the plat for the pool/reserve area.
- Get a quote for changing the fence - plan to do it early
 - Kyle has a contact he can provide

Other Budget items (Highlights)

- Two picnic table at pond (\$965 each max for 2 plus tax and shipping)
- 3 Dog waste stations & trash can
 - keep trash far from tables
- concrete bases for picnic tables
 - start with one this year
 - dodson or brumble side job
- Upgraded non-rented wireless router (\$130 & reduce the Windstream bill by \$10/month)
 - Try to get the router rental for free
 - If not approved to purchase new router
- Approximately \$14,000 allocated in reserve for this year
- \$25 key fob deposit vs purchase - do we really want old fobs back? (Move to next meeting)
 - Credit accounts for those who have already paid
 - Determine amount of refund
 - Verify new fobs work first
- Additional Key fob purchase (\$75.78 for 100 fobs)

Motion: **Other Budget Items**

- One picnic table and trash can (to start with)
- 3 dog waste stations -2 at pond and one on south west side reserve A
- Get quote for concrete base
- Upgraded non-rented wireless router (\$130 & reduce the Windstream bill by \$10/month)
- Approximately \$14,000 allocated in reserve for this year
- Additional Key fob purchase (\$75.78 for 100 fobs)

Raised by: Nicole

2nd by: Kyle

Nicole Barnhouse	Kyle Ingram	Ryan Woods	Jennifer Jones
Approve	Approve	Approve	Approve

Result: Approved

Add to agenda for next meeting:

- Paper newsletter
- Concrete Quote
- Welcome letter & packet
- Neighborhood access to view BOK Statements
- Covenant Violations
- Playground Committee
- \$25 key fob deposit vs purchase - do we really want old fobs back?

6. NEXT MEETING DATE

The next monthly Board meeting is scheduled for Tuesday 5/25/21 at 6pm

The board meeting adjourned at 7:20.

These minutes were approved by the Board of Directors.

Jennifer Jones, Secretary

Date