

Shadow Trails
Board of Directors
Minutes of Regular Meeting
4/26/21

Minutes of the Board of Directors meeting of the Shadow Trails HOA, Broken Arrow, OK, held at the pool in Broken Arrow, OK, at 6pm on 4/26/21.

1. CALL TO ORDER

Aaron Allen, ST Director, called the meeting to order at 6:02 pm.

2. ROLL CALL

Board members present:

Aaron Allen
Nicole Barnhouse
Kyle Ingram
Jennifer Jones
Ryan Woods

Committee members present:

Jaqueline York
Janice Stilwell
Crystal Wheeler
Janelle Williams
Nathan Williams

Others present:

Sharlene Kanold
Brian Bennett
Bob & Deb Gresh
Steve & Pattie Whittaker
John, Johnnie & Jordan Herring
John Thisler

Absent:

n/a

3. APPROVAL OF PRIOR MEETING MINUTES

Motion by Aaron Allen, (no record of who second motion), to approve the minutes of the previous meetings:

- ~~[4/13/21 Annual Homeowners Meeting](#)~~ (moving to next meeting agenda)
- [4/19/21 Board Meeting](#)

Director Voting Results:

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones
Approve	Approve	Approve	Approve

4. FINANCIAL REPORT

- Not given at the meeting

5. UNFINISHED & NEW BUSINESS (Agenda)

- Start meeting, record attendees, financials (no account access yet)

- Reapproval of Wild Apricot from Meeting Minutes

Motion: **Wild apricot needs to be reviewed and discussed and reviewed.**

Raised by: Nicole Barnhouse

2nd by: Kyle Ingram

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones
Approve	Approve	Decline	Approve

Result: **Approved**

- Board member positions

Motion: **Confirm Ryan Woods to Board of Directors**

Raised by: Aaron Allen

2nd by:

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones
Approve	Approve	Approve	Approve

Result: **Approved**

Motion: **Remove Aron Allen from Board of Directors president position on the board of directors.**

Notes on modification: John Thisler confirmed he obtained a legal opinion on clarification of the bylaws that directors cannot be removed from the board since they are voted in by the residents, only positions can be removed. He declined to provide a copy.

Raised by: Jennifer Jones
2nd by: Nicole Barnhouse

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones	Ryan Woods
Approve	Approve	Decline	Approve	Abstain

Result: **Approved**

- Officer position elections

Motion: **President Officer Position**

Nominations - Jennifer Jones & Nicole Barnhouse

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones	Ryan Woods
Nicole	Nicole	Abstain	Nicole	Nicole

Result: **Nicole Barnhouse**

Motion: **Secretary Officer Position**

Nominations - Jennifer Jones

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones	Ryan Woods
Jennifer	Jennifer	Abstain	Jennifer	Jennifer

Result: **Jennifer Jones**

Motion: **Vice President Officer Position**

Nominations - Kyle Ingram

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones	Ryan Woods
Kyle	Kyle	Kyle	Kyle	Kyle

Result: **Kyle Ingram**

- Treasurer
 - Treasurer should be allowed to account for the money but cannot pay for anything.
 - Access to the account – login and view the account.
 - Hold off – on officer position of treasurer.

- Checking account handoff
 - Nicole & John – meet tomorrow at 2pm at the bank

- HOA board involvement with social media (Facebook)

- FB Pages – Shadow Trails & Shadow Trails Neighbors
 - Notification of meetings
 - Website is primary sources of communication

- FB is not official for board business – If you post, you do it as a resident.
 - 7 admins – steer how they want to & don’t need board oversight
 - Ryan Woods created the page and will continue to be an admin

Motion: **FB is not to be used for board business – If you post, you do it as a resident.**

Raised by: Nicole Barnhouse

2nd by: Kyle Ingram

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones	Ryan Woods
Approve	Approve	Approve	Approve	Approve

Result: **Approved**

- ~~2021 Remaining Budget & corrections – In-depth budget discussion (at end)~~ (moving to next meeting agenda)

Events Committee

- Fishing tournament – huge success & plans to do it again next year.
- Upcoming events
 - Events – end of school pool party -
 - 4th of July parade & fireworks
 - Fireworks -
 - Wildlife in the pond will be affected.
 - Guests may not may not be allowed
 - Boo parade -
 - End of summer bash - one also for teens
 - Wine walk – (Liz & Johnnie - continue with organic organization)
 - 13 + events – pool party
- Budget & account
 - Current budget is \$600; it was reduced from \$1000 after the last approved board budget by members of the previous board.

Motion: **Restore Event’s committee budget to \$1000**

- 40 dollars deduct from what gets added to account – goes to Tori Ferguson

Raised by: Nicole Barnhouse

2nd by: Aaron Allen

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones	Ryan Woods
Approve	Approve	Approve	Approve	Approve

Result: **Approved**

Motion: **Separate checking account for all committees**

Raised by: Nicole Barnhouse

2nd by: Jennifer Jones

- One director would be on the account
- Will simplify & reduce work
- Assign director roles of who approves at next meeting
- Budgeted item that is a bill can be spent –
- Any non budgeted expenditures must be approved –

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones	Ryan Woods
Approve	Approve	Abstain	Approve	Approve

Result: **Approved**

Landscape Committee

- Budget & account
- Mowing contract
 - getting 3-4 quotes and can get more
 - Include putting down weed control as part of the contract.

Motion: **Mowing contract needs to be in place**

- Gathering quotes
- Jaqueline is primary contact
- Kyle will review bids with Jaqueline.
- Chase will continue to mow for now.
- Kyle will put together a questionnaire for companies bidding.

Raised by: Kyle Ingram

2nd by: Ryan Woods

Nicole Barnhouse	Kyle Ingram	Aaron Allen	Jennifer Jones	Ryan Woods
Approve	Approve	Approve	Approve	Approve

Result: **Approved**

- Dog Waste Issue in common area
 - Dog waste found deposited in grass behind homes along 121st/West entrance
 - Board to follow up with residents in the area and discuss any clean-up help needed.

Pool Committee

- Budget & account
 - Jack wills - 5/21 on furniture delivery
 - 10 new loungers & 2 tables and chairs
 - Order 2 more tables along with chairs
 - 10 more loungers next year & selling old loungers
- Pool concrete
 - getting 2 quotes and can get more
- Pool fobs handover
 - No access yet
 - Program on the computer – wrong ip address
- Holder will walk through over the phone for free, but will charge if they come out.
- Not sure if the schedule is locked down on Tuesday until after 3
- Pool gate & fence quotes
 - Gate Access for gate – 3k –
 - trenching & conduit
 - Punch code – \$600
 - Keep keys for this season & reevaluate next year.
- Health Department Inspection (required)
 - Completed for 2021 - Dean must have done it

Pond Committee

- Budget & account

- Upcoming maintenance
 - Pond – cattails – spray – weeds are working
 - Suggesting – 3k

- Tree branches left after trimming
 - Meet thursday to pick up branches (kids can get honor society hours)

Add to agenda for next meeting:

- Committee leads – wait for now on being nominated as official officers of the board
- Dog waste stations - Recommendation on trash stations & locations
- Jennifer - Look at insurance – For liability coverage for all common areas
- Public relations committee lead -
- Steve & John – Audit committee – John Thisler audit committee lead

6. NEXT MEETING DATE

The next monthly Board meeting is scheduled for Tuesday 5/11/21 at 6pm

The board meeting adjourned at <time>.
These minutes were approved by the Board of Directors.

Jennifer Jones, Secretary

Date